**Board Meeting Motions**

**Zoom Virtual Meeting**

**May 3rd, 2020**

**Board:** Joshua Cannon, President; Marianne Downes, President-Elect; Sharon Strauss, Past-President; Travis Bicher, Secretary; Nassouh Mourabet, Treasurer; Katie Franz, Board Director; Jonathan Meyer, Ascending Professional Director; Emily Kamieniecki, Developing Professional Director (8/6, quorum)

**Present:** Bill Hunt, Tierra White, Barbara Snyderman, Mary Gourley, Scott Aikey, Jean Buchenhorst, Stephanie Noblit, Jude Okoyeh

1. Call to Order – President Cannon called the meeting to order at 3:04 PM.
2. Welcome & Introductions
3. Appointment of Parliamentarian – Snyderman volunteered.
4. Approval of the Agenda – Presented by Cannon.

MOTION 1: Moved by Strauss, seconded by Downes, that the ASCLS-PA Board of Directors approve the Board Meeting agenda as presented. Motion carried.

1. President’s Report – Cannon presented a written report detailing his accomplishments to date, namely work on the newsletter and the Annual Meeting, and his current goals which are to update the newsletter design, create a welcome letter for new members, and make a Program Chair Handbook, which he had wanted to have done but experienced delays.
2. Secretary’s Report – Bicher presented the minutes from the Board Meeting on 1/25/20. Gourley pointed out that there was no time of adjournment, which should be included on minutes.

MOTION 2: Moved by Downes, seconded by Strauss, that the ASCLS-PA Board of Directors accept the Secretary’s Report of the January 25th, 2019, Board Meeting as presented. Motion carried.

1. 2020 ASCLS-PA Annual Meeting – General Chair Strauss presented a written report on the state of the Annual Meeting. The plan had been to reschedule to September 13th and 14th at the same hotel, but no hard agreement was made with the hotel, and she asked for guidance on what we should do. Money spent so far included a deposit to hotel of $2,000, $740.88 for printing and mailing of “Save the Date” postcard, and $1,513.33 for printing and mailing of Final Program. She pointed out an Impossibility clause in the original contract that would make it likely we could cancel and receive our deposit back without issue.

There was discussion about the safety and practicality of holding an in-person event yet this year, which would also exhaust our resources/avenues for next year.

MOTION 3: Moved by Franz, seconded by Strauss, that the ASCLS-PA BOD approve the cancellation of the 2020 Annual Educational Meeting and reschedule at the same hotel in May 2021. Motion carried.

Snyderman suggested that Bicher offer vendors the options of designating their payments as donations to the Society, putting it toward next year, or getting a refund.

We also spoke about possible replacements for the CE sessions. Downes pointed out that virtual sessions would take some tech investment, as Zoom isn’t set up for paid entry. Franz noted that there’s an abundance of free CE at the moment, so we should do a small number of free sessions as a service to the profession, and we should solicit speakers from parts of the state other than Philadelphia that would normally have a hard time participating.

MOTION 4: Moved by Bicher, seconded by Strauss, that the ASCLS-PA Board of Directors approve three virtual CE sessions, with an honorarium of $100 to be offered to each speaker, to be taken from the Annual Meeting budget. Motion carried.

1. Nominations

MOTION 5: Moved by Franz, seconded by Strauss, that nominations for Board Director (sole nominee = Jonathan Meyer) be closed. Motion carried.

MOTION 6: Moved by Marianne, seconded by Strauss, that nominations for President-Elect (sole nominee = Travis Bicher) be closed. Motion carried.

1. Adjournment – Cannon called to adjourn the meeting.

MOTION 7: Moved by Franz, seconded by Strauss, that the ASCLS-PA Board of Directors adjourn at 4:02pm. Motion carried.

Submitted by Travis Bicher, ASCLS-PA Secretary.